



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: Michael A. Kane, Director

FROM: Miriam Morrison, Chief Financial Officer
Administration Division

DATE: February 15, 2006

Agenda

Budget Committee
Wednesday, February 22, 2006 – 6:20 p.m.
Board Room – Herrity Building
Chairman: Kenneth G. Feng

1. Allocation of Previously Appropriated Funds from General Park Improvement Projects - Action*
2. Update on the Comprehensive Fund Management Plan - Information*

*Enclosures

cc: Timothy K. White
Leadership Team

Board Agenda Item
March 8, 2006

ACTION -

Allocation of Previously Appropriated Funds from General Park Improvement Projects – County-Wide

ISSUE:

Approval of staff recommendation for allocation of previously appropriated General Park Improvement funds to complete repairs and improvements that have been identified during the year but are not funded.

RECOMMENDATION:

The Park Authority Director recommends the Park Authority Board approve the allocation of previously appropriated General Park Improvement funds to complete the following projects:

- Repair and repainting of the Burke Lake Train
- Replacement of the Fire Alarm System at George Washington RECenter
- Installation of an Ultra-Violet Light System on the George Washington RECenter Pool

TIMING:

Immediate, to permit work to be completed in a timely manner.

BACKGROUND:

In September 2005 at Carryover, the Board approved the appropriation of \$210,000 in General Park Improvements for unspecified capital repairs that might arise during Fiscal Year 2006. Several items and opportunities have arisen during the year that staff recommends addressing to assure continued service for customers.

Burke Lake Train Repairs

Included in the FY 2006 operating budget is \$150,000 for replacement of the Burke Lake Train locomotive. This item was identified during FY 2006 budget development in May 2004. Since that time, a large number of repairs have been required to the train coaches to assure reliable operation and safety, including brakes, wheel, and bearing replacements. Due to the age of the equipment, repair parts are difficult to acquire and frequently require special fabrication. Therefore, staff recommends a complete rebuild of

Board Agenda Item
March 8, 2006

the trucks and brakes with current components that will improve reliability and safety and simplify future repairs.

Park Operations has identified costs for this project at \$75,000.

The Park Authority Director authorized work to begin on this project on December 22, 2005, pending formal approval by the Budget Committee and Park Authority Board, in order to provide adequate time to complete the work before beginning operation of the train in spring 2006.

George Washington RECenter Fire Alarm System

The fire alarm system at the George Washington RECenter malfunctioned in January, 2006, unrelated to the renovation project. When repairs were attempted, staff learned that the system is outdated and parts are not readily available. Repairs were able to be completed using parts from an old system at the Spring Hill RECenter. Due to the age of the system and lack of readily available parts for future repairs, staff recommends replacing the system now to assure a properly operating and reliable system.

Park Operations staff has initiated a design review and project scope and estimates cost for a new, installed system at \$40,000.

Burke Lake Train Painting

In addition to the repairs needed on the train coaches, staff recommends completely repainting the cars so that the entire train will present a uniform, new appearance when the new engine is put into service in the spring.

Park Operations, working with potential vendors, estimates the cost of painting at \$50,000.

George Washington RECenter Ultra-Violet Light System

The Park Authority has installed ultra-violet light systems on two swimming pools, South Run and Spring Hill RECenters, in an attempt to improve water and air quality in the natatoria by reducing chloramines. Both sites have shown immediate and measurable improvements in both air and water quality, as well as reduced chlorine consumption. Improved air quality will have a positive impact on the life expectancy of natatoria structure and systems by reducing the corrosiveness of the environment, as demonstrated at other facilities that have installed ultra-violet light. In addition, customer comments have been very favorable about the improved conditions, especially from high frequency users such as swim teams.

As the George Washington RECenter reopens after an extensive renovation to repair deterioration of both the structure and HVAC systems, it is a good time to install an ultra-

Board Agenda Item
March 8, 2006

violet light system to protect the investment. The work can be done without closing the facility.

The cost estimate for an installed system is \$30,000.

FISCAL IMPACT:

Based on cost estimates, funding in the amount of \$195,000 is necessary for this work. Funding is currently available in the amount of \$210,000 in Project 004748, General Park Improvements in Fund 371, Park Capital Improvement Fund.

ENCLOSED DOCUMENTS:

Attachment 1: Memo from Michael A. Kane – Allocation of Previously Appropriated Funds from General Park Improvement Projects

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Charles Bittenbring, Director, Park Services Division

Lynn Tadlock, Director, Planning and Development Division

Peter Furey, Manager, Golf Enterprises/Recreation Parks, Park Services Division

Ronald Pearson, Manager, Facility and Support Services



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Charles Bittenbring, Park Services Division Director

FROM: Michael A. Kane, Director

DATE: December 22, 2005

RE: Allocation of Previously Appropriated Funds from General Park Improvement Projects

Please accept this memorandum as my authorization to expend previously appropriated Fund 371, General Park Improvement funds to complete repairs and repainting of the Burke Lake Train, in the amount not to exceed \$95,000. This authorization is pending formal approval of the Budget Committee on February 8, 2006, and the Park Authority Board on February 22, 2006.

Please let me know if you have any questions.

cc: Timothy K, White, Chief Operating Officer
Miriam Morrison, Administration Division Director

Board Agenda Item
March 8, 2006

INFORMATION -

Update on the Comprehensive Fund Management Plan

The 2002 – 2006 Strategic Plan set forth an initiative for the development of an annual fund management plan to provide a comprehensive view of the Park Authority's five major funding sources. The model for this plan was presented to the Budget Committee on July 13, 2005.

The Comprehensive Fund Management Plan model has been updated to include FY 2005 actual results, as well as 10-year projections. Staff will provide a briefing on actual results for FYs 2003, 2004 and 2005 and the Park Authority's financial projections for FY 2006 – FY 2016.

Staff will provide the financial model materials at the committee meeting.

ENCLOSED DOCUMENTS:

None

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Miriam C. Morrison, Director, Administration Division
Seema Ajrawat, Fiscal Administrator